

Pass-Fail deadline for Fall 2021 semester is Friday, November 5, 2021

Can I pass/fail a course? Please read the following information regarding the pass-fail option:

Pass – Fail Option

- The [pass-fail option](#) permits any matriculated student to take an undergraduate course for credit without receiving a letter grade of A, B, C, D, E, or EV. The pass-fail option cannot be used for graduate courses. Students may enroll in one course each semester or summer on a pass-fail basis. All sessions combined make up the summer semester. A pass (P) grade provides credit but no quality points and is not counted in total hours used to determine cumulative average. A fail (F) grade is treated as a failure although the hours are not used in computing the cumulative average.
- A pass-fail credit may be applied toward an undergraduate degree. Courses required for the student's major and minor cannot be taken on a pass-fail basis. Courses taken as part of early childhood and childhood education program concentrations and distributions may not be taken pass-fail.
- Any undergraduate course, **except** English composition 100-level courses and those required for completion of a major or a minor, may be taken on a pass-fail basis. Students must [declare](#) their intention to do so by the end of the 10th week of classes in any semester or after two-thirds of a Summer Session or January Term. After receiving the approval signature of the student's adviser, a declaration of intent must be filed with the Registrar's Office, Moot Hall, by the published deadline. An instructor may choose to [substitute a letter grade](#) for the pass if written consent from the student is received and the form is submitted prior to the end of the semester. Once an application for pass-fail has been submitted, the pass-fail option for that semester has been exhausted. Subsequent filing of a substitution form to receive a letter grade does not allow submission of another pass-fail application for that semester.
- Students may not use pass-fail to repeat an undergraduate course for which a grade of C- or below was earned.

Note: Students are cautioned that the amount of pass-fail work permitted may jeopardize their chances for admission to graduate or professional school or for career placement.

If a course that you are currently taking meets the requirements for the pass-fail option, and you wish to take it as a pass-fail, please complete the fillable [Undergraduate Pass-Fail Option form \(PDF\)](#) by **Friday, November 5, 2021**. Please see the example below on how to complete the pass-fail form.

Example how to properly complete a pass-fail form:

B Student B00#
BANNER ID

INSTRUCTIONS FOR STUDENTS:

1. Complete form and obtain signature of your ADVISOR (not instructor), then return PDF copy to the Registrar's Office, Moot Hall 210 by the deadline.

REQUIREMENTS FOR PASS/FAIL APPLICATION:

1. You must be matriculated.
2. English composition 100 level courses (CWP101 and CWP 102) and required major, minor or certificate courses cannot be taken pass/fail.
3. One course per semester or summer may be taken pass/fail. Once the pass/fail form has been filed, the option for that semester has been used, even if a substitution form is filed at a later date.
4. The pass/fail option cannot be used to repeat a course, previously graded "E". Effective Spring 2003 the pass/fail cannot be used to repeat a course for which a C-, D+, D or E was earned.
5. Substitution for pass/fail forms are available at Moot Hall 210 ([or online](#)) should you wish to revoke your pass/fail option. These forms must be filed with the course instructor prior to grading for the term.

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL Cap	WL Act	WL Rem	XL Cap	XL Act	XL Rem	Instructor	Date (MM/DD)	Location	Attrib
SR	3635	UNC	100	D	M	3.000	MASTERING THE ACADEMIC ENVIRONMENT	TR	08:00 am-09:15 am	25	23	2	0	0	0	0	0	0	Bradley A Goldowsky (P)	08/30-12/16	CLAS B220	

Last Name **First Name** **Middle Initial**

NAME: LAST FIRST MI

TELEPHONE NUMBER: DAY: **Cell Phone # 555-123-3456** EVENING: **Alternate # 111-321-1234**

YEAR & SEMESTER (CHECK ONE) J-Term Spring Summer Fall Year 20

3635 **UNC** **100** **MET**

CRN (4 DIGIT) CATALOG NO MAJOR:

ADVISOR'S SIGNATURE **Student Signature** DATE **Date**

STUDENT'S SIGNATURE DATE

REV. 10/18